|  |  |  |
| --- | --- | --- |
| **OVERVIEW** | | |
| **Category** | **Customer** | **Project Lead** |
| **${csTrial\_ProjectCategory}** | **${csTrial\_CustomerName}** | **${csTrial\_AssignedTo}** |

|  |  |  |  |
| --- | --- | --- | --- |
| **DETAILS** | | | |
| **Name** | ${csTrial\_Name} | | |
| **Description** | ${csTrial\_Description} | | |
| **Start Date** | ${csTrial\_StartDate} | **Target Date** | ${csTrial\_TargetDate} |
| **Workstations(s)** | ${csTrial\_WorkStations} | | |
| **Instructions** | ${csTrial\_Instructions} | | |

|  |
| --- |
| **TRIAL PROCESSES** |
| **Process** |
| **Name**: ${csTrialProcess\_R}${csTrialProcess\_EmployeeName}  **Description**: ${csTrialMembers\_EmployeeName}  **Assigned** **To**: ${csTrialProcess\_EmployeeName}  **Start** **Date**: ${csTrialProcess\_StartDate} (**Revised Due Date**: ${csTrialProcess\_RevisedDueDate}) **Due Date**: ${csTrialProcess\_DueDate}  **Outcome**: ${csTrialProcess\_Outcome}  **Complete** Date: ${csTrialProcess\_CompleteDate} |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **TRIAL TASKS** | | | | |
| **Task** | **Description** | **Due Date** | **Assignment** | **Outcome** |
| **${csTask\_R}${csTask\_Name}** | ${csTask\_Description} | ${csTask\_DueDate} | ${csTask\_AssignedTo} | ${csTask\_Outcome} |

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **TRIAL INSPECTIONS** | | | | | | |
| **#** | **Test Name** | **Method** | **Specification Parameters** | **Result** | **Initials** | **Comments** |
| ${csBatches\_Insp\_Step} | ${csBatches\_Insp\_TestName} | ${csBatches\_Insp\_TestRef} | ${csBatches\_Insp\_Specification} | ${csBatches\_Insp\_Result} | ${csBatches\_Insp\_InspectionBy} | ${csBatches\_Insp\_Comments} |

|  |
| --- |
| **CONCLUSION** |
| ${csTrial\_Conclusion} |

|  |  |  |  |
| --- | --- | --- | --- |
| **REPORT SIGN OFF** | | |  |
| **Report Outcome** | **Closed Date** | **Initials** |  |
| **${csTrial\_Status}** | ${csTrial\_ClosedDate} | ${csTrial\_ClosedBy} |  |
| **Comments** | | |  |
| ${csTrial\_Comments} | | |  |