|  |
| --- |
| **STAFF PRESENT DURING AUDIT** |
| **Name** | ${csAuditStaffPresent\_Name} | **Position** | ${csAuditStaffPresent\_Position} |

|  |
| --- |
| **AUDIT SCOPE** |
| **Purpose**: ${csAudit\_Purpose}**Scope**: ${csAudit\_Scope}**Objective**: ${csAudit\_Objective}**Criteria**: ${csAudit\_Criteria} |

|  |
| --- |
| **NON-CONFORMANCES** |
| **Corrective Actions** | **Minor** | **Major** | **Critical** |
| ${csAudit\_MinorNCs} | ${csAudit\_MajorNCs} | ${csAudit\_CriticalNCs} |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **NC Ref** | **Non-conformance Details** | **Risk Level** | **Corrective/Preventative action** | **Verification** |
| ${csAudit\_CAPAVA\_R} ${csAudit\_CAPAVA\_Ref} | **Date Raised:** ${csAudit\_CAPAVA\_RaisedDate} **Raised By:** ${csAudit\_CAPAVA\_RaisedBy}**Non-Conformity:**${csAudit\_CAPAVA\_Description} | ${csAudit\_CAPAVA\_RiskLevel} | **Action**: ${csAudit\_CAPAVA\_CAAction}**Assigned To**: ${csAudit\_CAPAVA\_CAPerson}**Deadline**: ${csAudit\_CAPAVA\_CADate}**Outcome**: ${csAudit\_CAPAVA\_CAOutcome} | **Action**: ${csAudit\_CAPAVA\_VAAction}**Carried Out By:** ${csAudit\_CAPAVA\_VAPerson}**Conducted**: ${csAudit\_CAPAVA\_CADate}**Outcome**: ${csAudit\_CAPAVA\_CAOutcome} |

|  |
| --- |
| **AUDIT OUTCOME** |
| **${csAudit\_InspResult\_R}Question / Assessment**${csAudit\_InspResult\_Name}**Answer / Outcome**${csAudit\_InspResult\_Result} | ${csAudit\_InspResult\_Status} |

|  |  |
| --- | --- |
| **REPORT SIGN OFF** |  |
| **Report Outcome** | **Comments** |  |
| **${csAudit\_AuditRating}** | ${csNCR\_Comments} |  |